

Lee Township
Regular Meeting Minutes
December 14, 2020

The Regular Meeting of the Lee Township Board was called to order at 7:30 pm via Zoom Meetings.

Members Present: Trustee Hatfield, Trustee Galdikas, Treasurer Lowery, Supervisor Owen and Clerk Friel.

Treasurer Lowery requested making an amendment to the agenda to accept/reject the auction parcels.

Board Comments: Supervisor Owen commented on the news that there will be a COVID vaccine being released soon, hoping for a little normalcy in 2021. Trustee Hatfield thanked the township for allowing Love Inc. the use of the Community Center for toy distribution.

Citizens Comment: None

Guest Speaker: None

Commissioners Report: Tom Jessup submitted a written report, stating the County budget is \$34,000,000, approximately 6% increase from last year. The health department continues to monitor the COVID pandemic. Jessup is not in support of the countywide ORV ordinance. He asked for input from townships as to how the county should spend the funds raised through the Headley amendment override (approximately \$5,000,000; though some funds are being directed to the Sheriff's department and prosecutor's office).

A motion was made by Owen and seconded by Galdikas to approve the regular board meeting minutes dated November 9, 2020 as presented. All voted: "Aye." Motion carried.

A motion was made Owen and seconded by Galdikas to receive the treasurers report. Roll call vote was taken: Yes – Hatfield, Galdikas, Lowery, Owen and Friel. Motion carried.

Deputy Report: During the month of November there were 141 calls. The calls taken included 2 larcenies, and 0 break ins. There continue to be many car- deer accidents. Deputy Tatrow mentioned that the snow will be coming and reminds us to all prepare for driving in it soon. The new tires are great.

Fire Department Report: During the month of November there were 28 runs, including 3 structure fires, 2 motor vehicle accidents, a vehicle fire, 9 power line/tree down, 3 medical assists and 7 grass fires. They had 2 cancel in route. Training this month was for air packs, and they did hose testing, which is normally done in June, but was postponed due to COVID-19. Chief Chamberlain filed grant paperwork for training funds. The fire tools software is being discontinued and will need to be replaced. They have used this since 1999, to send in reports to the state, track equipment and training.

First Responders Report: During the month of October, there were 30 medical, and 3 fire assists, 33 total. During the month of November, there were **35 medical, 1 fire assist, 37 total**. The total to date is 423 calls in 349 days.

Assessor's Report: Kyle Harris reported they are ready for the December Board of Review (December 15th), and discussed a Designated Assessor, in the case Kyle could not perform his duties.

Ambulance Reports: The ambulance committee meeting was postponed until January 14, 2021. September-November Life EMS responded to 290 calls which resulted in 218 transports and averaged

7.43 minutes for response time. They also responded to 40 requests for mutual aid. Treasurer Lowery requested more membership forms for the township office.

Building Inspector's Report: November had 6 electrical permits, 4 plumbing permits, 43 mechanical and 6 building permits. Mystic View has a new owner and are doing lots of renovations and updates. Total improvements of \$400,842.96.

Community Center Report: In November the Community Center was used for 3 funerals, and thanksgiving dinner distribution, by Love Inc. They gave out about 100 dinners, down from last year. Next week they will be giving out toys from Toys for Tots, **starting at 9:30 for appointments.** Toys can be dropped at Love Inc. for Toys for Tots.

Cemetery Report: None

Library Report: None

Transfer Station Report: During November there was \$1,443 collected and 92 tickets redeemed.

Lake Board: No report

Newsletter Report: Newsletters went out to all households. Trustee Galdikas asked anyone who got duplicates to let the township office know, so they can update the records. More newsletters are available at the post office, township hall and Intercare.

Holiday Committee Report: Trustee Galdikas thanked everyone who has helped with decorations around town and helping to increase the holiday spirit. The holiday social drive-through was on December 5th. They had great volunteers, and gave out over 300 gifts, over 900 cookies, hot chocolates and juice boxes. There were 85 families who participated in photos with Santa, and lots of gift donations. Supervisor Owen thanked Lisa and Tim for all their decorating and volunteering for holiday events.

Pullman Pride Report: Scholarship recipients were among the volunteers at the holiday social and are working hard to finish up their semester final exams. Hops @ 84 E in Holland is holding a fund raiser during the month of December. A portion of proceeds will go to the Pullman Pride Scholarship.

Road Committee Report: The "cemetery road" to 105th was paved with 2" of HMA, shoulders were graded, and intersection drainage was approved. Several other roads were improved with HMA road improvement. Approximately \$1,250,000 has been spent on road repairs since 2010. All township paved roads have been tar chip-seal coated, and 8 miles treated with 2" HMA. 15 miles need HMA in the future. Please reach out with road concerns to the committee.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Road Millage Projects: The current condition of area roads was reviewed as well as the County Road Commission's PACER map.

A motion was made by Owen, and seconded by Galdikas to get bids on South on 50th, 103rd to 102nd, 103rd, 52nd to 50th, and 102nd, 50th to the yellow line on the map. All voted "Aye." Motion carried.

County Designated Assessor: Treasurer Lowery asked if the Designated Assessor was in place of the township assessor. Kyle Harris explained that they would take over township assessing only if Kyle was unable to perform his duties. It is just a formal process to have a countywide designated assessor in place. There would be at no cost to the township by signing the resolution, only if services were provided.

A motion was made by Owen and seconded by Lowery to sign resolution naming Matthew Willford the Designated Assessor. All voted "Aye." Motion carried.

Appoint BOR Members: Two electors requested to be considered to fill the position available on the Board of Review, Jeff Rawson, and Tim Looman. Appointee will need training, paid for by the township.

A motion was made by Lowery and seconded by Owen to appoint, Sally Lacey, Shirley Kay, Ray Russell and Jeff Rawson (alternate) as Board of Review. All voted "Aye." Motion carried.

Foreclosure Parcels: The township was offered parcels not sold at the foreclosure auction. Treasurer Lowery stated that Lee Township does not own any property near these parcels, and recommends that we reject the parcels so they can eventually be purchased and return to the tax roll.

A motion was made by Lowery and seconded by Owen to reject the parcels. All voted "Aye." motion carried.

Payment of the Bills:

A motion was made by Galdikas and seconded by Lowery to approve the payment of the bills by the Clerk, with the addition of the \$1100 CLRGG grant fund payments to PHP, Legal Aid and Pullman Elementary School. Roll call vote was taken: Yes – Lowery, Hatfield, Galdikas, Owen and Friel. Motion carried.

A motion was made by Owen and seconded by Galdikas to adjourn the meeting. All voted "Aye." Motion carried.

Meeting adjourned at 8:56 pm.

Minutes submitted by:
Heather Friel, Clerk